

**Memphis Air Route Traffic Control Center  
Hot Springs Radio Control Flying Club  
LETTER OF AGREEMENT**

Effective: February 2,2023

**SUBJECT: FIXED SITE OPERATING AGREEMENT**


1. **PURPOSE.** This agreement between Memphis Air Route Traffic Control Center (ARTCC) and Hot Springs Radio Control (R/C) Flying Club describes description of Fixed Site operational area.
2. **SCOPE.** The procedures outlined herein are for the safe use of Unmanned Aircraft Systems (UAS) within Hot Springs R/C Flying Club approved operational area.
3. **TERMINATION.** This agreement may be terminated by either party upon giving thirty (30) days advance written notice to the other party. The FAA may terminate or suspend flight operations/this agreement if the safety of persons or property are compromised or there is a violation of the terms of this Letter of Agreement.
4. **RESPONSIBILITES.** Hot Springs R/C Flying Club must ensure that all members are familiar with the procedures in this agreement.
5. **PROCEDURES:**
  - a. **General**
    - 1) Operational area is considered active between civil sunrise and civil sunset local time.
    - 2) The vertical limit of at or below 400 feet above the ground (AGL).
    - 3) The operational area lateral boundaries are defined as an area centered at 34.540707, -93.089162 extending 1700 feet from the center and depicted on attachment 1.
    - 4) All operations must be contained with the operational area and conform to all current Federal, State and Local governmental laws and regulations.
    - 5) Hot Springs R/C Flying Club will provide Memphis ARTCC at 901-368-8234 of any occurrence that resulted in an operator encountering a lost link, fly-away or operational area spill-out, of their aircraft.
    - 6) Failure to comply with operational requirements contained within this agreement, may result in Hot Springs R/C Flying Club being restricted from operational activities, until club deficiencies are corrected.
    - 7) Hot Springs R/C Flying Club must ensure Memphis ARTCC has current contact and address information.

**ATTACHMENTS**

**b. Attachment 1: Hot Springs R/C Flying Club Fixed Site Operational Area**


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Air Traffic Manager  
Memphis ARTCC



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Hot Springs R/C Flying Club  
Representative  
John R. Hord



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Hot Springs R/C Flying Club  
Safety Officer  
Greg T. Skoglund

# ATTACHMENT 1

## Hot Springs Radio Control Flying Club Fixed Site Operational Area Diagram



USED FOR ILLUSTRATION PURPOSES ONLY